

SOUTHEAST ALLIANCE- LOCAL HUMAN RIGHTS COMMITTEE

Regular Meeting: Tuesday January 14, 2014 at 5:30 PM

Location: 1<sup>st</sup> Floor Large Training Room- H-NNCSB Bldg. 300

**Members Present:**

Vicki Pegram, Chair

Dr.Alexandra Price

Michelle Guide

Michael Smithley

Kevin Moran, Secretary

Dr. John Dawson

**Members Absent:**

Nathaniel Parker, Vice-Chair

**Advocate(s):**

Hillary Zaneveld, Office of Human Rights

**Affiliates Present**

\_\_\_\_\_, American Treatment Center

\_\_\_\_\_, American Treatment Center

Julie Palmer VersAbility Resources (formerly: The ARC of the Virginia Peninsula, Inc.)

\_\_\_\_\_, the ARC of the Virginia Peninsula Inc (Versability).

\_\_\_\_\_, the ARC of the Virginia Peninsula Inc.

Chris Jones, Colonial Behavioral Health

Lauren Brumfield Colonial Behavioral Health

Terri Keesee Connect Youth and Family Services

Leasa Swittenburg Family Behavioral Health and Healing

Valerie Gray, Gray's Family Services

Michelle Iwaniw H-NNCSB

\_\_\_\_\_,H-NNCSB

Jennifer Mitchell, Integrated Health Services

Hollie Stephens, Lutheran Family Services

Chanel Wright, Together Lives Change

C. Boyd Mid-Atlantic Family Services

Tankika Mason and LeAnn Richardson, Second Chance Youth Services

**Affiliates Absent:**

American Treatment Center

**Member of the Public:**

No members of the public were present.

**I. Call to order/introductions:**

Ms. Victoria Pegram called the meeting to order at 5:37 PM. Introductions were made by all members and affiliates.

**II. Approval of Agenda:** A motion to accept to amend the agenda for January 14, 2014 was placed by Dr. Dawson and seconded by Mr. Smithley.

**III. Approval of Minutes October 8, 2013:** The approval of the minutes was tabled until April 8, 2014

**IV. Public Comment:**

There were no public comments.

**IV. Old Business:**

There was no old business discussed.

**V. New Business:**

1. Gray's Family Service-notification to add 3 new locations and requesting affiliation for new service. A motion was made by Dr. Price and seconded by Dr. John Dawson.

2. Hampton /Newport News CSB- requesting policy approval for use of protective and medical restraints. Approval was granted. A motion was made by Mr. Kevin Moran and seconded by Mr. Michael Smithley.

3. Accord Counseling- seeking affiliation for Intensive In-home Services. Chris Simmonds provided LHRC members with copies of the agency's policy and procedure for review. Motion was made by Dr. Price and seconded by Mr. Moran to accept the affiliation. Approval of policies and procedures and program rules of conduct were moved to the April meeting in order to give the members a chance to review and comment.

4. Together Live Changes-requesting affiliation for a new service-Day Support. Agency requesting approval for policy and procedure; program rules change. Motion was made by Mr. Kevin Moran and seconded by Mr. Michael Smithley.

5. Second Chances Youth Services- notification of additional location

**VI. Advocate's Report:**

*Ms. Zaneveld, Human Rights Advocate*, provided instructions to the affiliates with regard to the CHRIS system and modification to the systems. A copy of the memorandum from the SHRC including the new quarterly and annual report format was handed out. All providers should have access to the CHRIS system at this point. Each Provider should generate a quarterly and annual report of incidents that has been reported and documented on the CHRIS system to the LHRC. Please ensure to remove all identifying information of the client such as their name. If there are continued issues with the CHRIS systems, providers should contact the Richmond office and Sue Tinsley for information and instructions. Additional

information is available on the DBHDS website.

## VII. Agency Reports:

Fourth Quarter Reports presented by:

- American Treatment Center- Not Present due to an emergency
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- VersAbility Resources (Formerly: The ARC of the Virginia Peninsula) (Present and provided report. Members requested VersAbility to go into closed session.
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- Colonial Behavioral Health- Present and provided report. Members requested CBH to go into closed session.
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- Connect Youth and Family Services- Present and provided report
- Family Behavioral Health and Healing- Present and provided report
- Gray's Family Services- Present and provided report
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- H-NNCSB- Present and provided report. Members requested H-NNCSB to go into closed session
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- Integrated Health Services- Present and provided report.
- Lutheran family Services- Present and provided report.
- Mid-Atlantic Family services- Present and provided report.
- Second Chance Youth Services- Present and provided report. Members requested SCYS to go into closed session
- Together Lives Change- Present and provided report

## VIII. Closed Session:

A motion was made at 7:05pm by Mr. Moran and seconded by Dr. Dawson that the SEA-LHRC go into executive session pursuant to VA Code § 2.2-3711 (A paragraph 4), for the purposes of protecting the privacy of individuals in the personal matters not related to public business, namely for the purpose of hearing from, Colonial Behavioral Health, The Arc of Virginia Peninsula Inc (Versability) , Hampton Newport News Community Service Board and Second Chances to review patient information and to discuss pending LHRC hearing business pursuant to the regulations. No recommendations were given to all providers which participated in closed session.

A motion was made at 7:38pm by Mr. Moran and seconded by Mr. Smithley to exit Executive Session.

After exiting executive session all members certified that to the best of each member's knowledge only private business matters identified in the motion to convene the executive session were discussed in executive session.

There were no recommendations for the providers.

**IX. Adjournment:**

There being no further business, a motion was made by Dr. Dawson and seconded by Mr. Smithley to adjourn the meeting at 7:40 pm

The next meeting of the SEA- LHRC will be held on April 8, 2014 at 5:30pm. A change of location-H-NNCSB 2<sup>nd</sup> floor and room 2335.

Minutes Submitted by:

LeAnn Ward

Affiliated- Second Chances Youth Services